

## **Catholic School/Religious Education (CCD) Program Support & Matching Funds**

Council Name:	Council Number:
Council Location:	
Grand Knight Name:	
School Name:	
School Address:	
School Contact Name:	
School Contact Phone Number:	
Amount Donated:	Date of Donation:
<b>Note: A copy of the cancelled check, made payable to the school, must be submitted with this form.</b>	

**State Chairman**

**Mail this form to:  
NYS Council K of C  
Catholic School Support Program  
203 Rockaway Ave.  
Valley Stream, NY 11580**

### **Program Requirements**

1. Matching Funds will be drawn from the allocated funds, until such time as the allocation is exhausted. The amount of the allocated funds will be determined by the New York State Council Knights of Columbus Charities, Inc. Board of Trustees.
2. Once the allocated amount of matching funds has been applied for, all future applications received will be placed on a waiting list until the actual payout reaches the maximum allocated amount and would be paid only if earlier submissions prove to be invalid (e.g., council not in good standing). After the allocated fund maximum has been paid, the waiting list will be cleared. Applications will not be carried over from one Columbian year to the next.
3. In order to participate in the program, **a council must be in good standing with both the State and Supreme Councils as of December 31 of the program year.**
4. Only Knights of Columbus Councils are eligible to participate. Entities, such as Chapters, Conferences, Columbiette Auxiliaries, Columbian Squire Circles and/or Assemblies, are not eligible.
5. In order to participate in the program, **a council must participate in the C&B Program by either selling 200 books, or achieving their quota of 1 book for every 2 members, whichever is less.**
6. Both the donation and the Application for Matching Funds **must be made between July 1 and June 1 of the program year** (e.g., between July 1, 2023, and June 1, 2024) and received no later than June 15 of that same year.
7. A donation from the New York State Council will be made payable to the school on behalf of the council as soon as administratively possible after the C&B campaign conclusion. The donation will be made directly to the school or Religious Education Program and mailed directly to the school / Religious Education Program.
8. A copy of the council cancelled check, made payable to the school, must be submitted with the application form. If a bank no longer provides cancelled checks, a signed letter from the school / Religious Education Program, indicating the donation, date made and amount, may be provided.
9. Donations made to a School Scholarship Fund or activities such as golf outings, etc., **WILL NOT** be considered.
10. The minimum amount donated to be matched, is \$500 for Catholic school (Elementary or High School) and \$250 for Religious Education Program. The maximum donation to be matched is \$1000 for schools and \$500 for Religious Education Program per council **per school**. In addition, there is a maximum which any one school or Religious Education Program can receive from the campaign. That amount is \$2000 for schools and \$1000 for Religious Education Program. (For example, If three councils each contribute \$1000 to a specific school, the school would only be eligible to receive \$2000 from the matching funds.)
11. The program is administered by the Trustees of the New York State Council Knights of Columbus Charities, Inc., and those Trustees are the final arbiter.